TGV SRAAC LIMITED

(CIN : L24110AP1981PLC003077)

INFORMATION TECHNOLOGY (IT) POLICY	
REVISED AND UPDATED POLICY	21.05.2026

Information Technology Policy

At TGV SRAAC Limited, we recognize the critical importance of safeguarding our Information Technology (IT) systems, data, and assets, we understand that our operations involve sensitive information and any compromise of our IT security could have significant consequences. This Information Technology Security Policy is designed to address and mitigate the risk of data theft and data breaches resulting from any activity within our company.

1. Data Classification

Data will be classified in relation to its sensitivity and relevance to the organization. This classification will determine the level of security and access restrictions assigned to each data type.

2. Access Controls

Only authorized personnel will be permitted access to IT systems, databases, and sensitive information Access rights will be allocated based on individual job roles and responsibilities.

3. Data Encryption

To ensure the security of sensitive data both during transit and while at rest, encryption will be utilized to block unauthorized access. This includes data residing on servers, databases and any portable storage media.

4. Employee Training

Regular training sessions will be conducted for all Employees, on IT security best practices, emphasizing the awareness of possible threats, the necessity of strong passwords, and the detection of phishing attempts.

5. End Point Security

All devices associated with the company network, including desktops and laptops, will have current antivirus software and security patches to defend against malware and other cyber risks.

6. Incident Response Plan

An incident response plan will be maintained to effectively respond to any potential data breaches. This plan will include guidelines for reporting incidents, analyzing their root causes, and taking corrective actions.

7. Network Security

Network security measures, such as firewalls, will be implemented to monitor and control the traffic entering and leaving our IT infrastructure.

8. Data Backup and Recovery

Regular backups of data will be conducted to maintain data integrity and accessibility.

9. Vendor Security

Third-party vendors and contractors with access to our IT systems will be required to adhere to the same level of security standards.

Prepared by	Approved by Board
Sri. V. Radhakrishna Murthy	Sri K. Karunakar Rao
Company Secretary	Executive Director (Fin & Comml.,)

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